

# CENTER STREETSCAPE DESIGN REVIEW AD HOC COMMITTEE

- Members:** 9 Members (6 liaisons, 1 Chair as non-voting facilitator)
- Appointed by:** Board of Selectmen
- Length of Term:** Upon completion of all recommendations to the Board of Selectmen in accordance with the established deliverables schedule as outlined below.
- Meeting Times:** As determined by the Committee.  
Provide for a minimum of two evening meetings to solicit public comment
- Description:** To evaluate and make a recommendation on the various design elements (excluding engineering items related to traffic) for the Center Streetscape Project.

The work of the Ad Hoc Center Streetscape Design Review Committee will include making recommendations to the Board of Selectmen on the following design elements as presented by the Town of Lexington Engineering Division in consultation/conjunction with the Center Streetscape Project Consultant in the order listed:

- Sidewalks (material & width)
- Street Lighting (style)
- Buffers (stone walls, thin planters etc.)
- Seating (benches, tables, chairs)
- Bicycle amenities (racks, loops)
- Informational Signage
- Trash/Recycle Receptacles
- Planters (type, location)
- Landscaping (trees, shrubs, soil used)
- Educational and Interpretive Elements (wayfinding, historical interpretive signage, markers, bollards, fencing etc.)
- Maintenance and upkeep

The Center Streetscape Project has a defined scope of improving the safety and accessibility for all modes of transportation (vehicular, pedestrian, bicycle, busses) on the roadway and sidewalks within the defined Center Streetscape project area of Massachusetts Avenue at Woburn Street westerly to Meriam Street (exclusive of the Battle Green Master Plan area)

The Committee is reminded of the affirmative vote of the Spring 2015 Annual Town Meeting on Article 42-Commission on Disability Request (149-10) and Article 45-Townwide Process for Safety (160-0).

**Deliverables:**

- **Tier 1 by May 1, 2016:**
  - The sidewalk materials and widths of the various materials as well as the decision on the south side newer sidewalk area.
  - Lighting style (as this theme tends to carry through to other streetscape design elements and the design, number of posts, heights, and costs can be significantly impacted by style)
- **Tier 2 by June 15, 2016:**
  - Edging
  - Roadway features
  - Stone walls
  - Granite posts, bollards and interpretive markers in pavement
  - Structural soil
  - Infiltration basin
- **Tier 3 by October 1, 2016:**
  - Amenities (tables and chairs)
  - Thin planters
  - Interpretive elements
  - Trees

**Criteria for Membership:** The members shall consist of members of other committees. Appointments will be made by the Board of Selectmen, who will also designate a Chairman who will serve to facilitate the meetings but will not have a vote. One representative from each of the following nine boards/committees will constitute this committee:

- Bicycle Advisory Committee
- Center Committee
- Commission on Disability
- Design Advisory Committee
- Historic Districts Commission
- Historical Commission
- Planning Board
- Tourism Committee
- Tree Committee

**Staff Support:** The Town Engineering Division will provide staff support to the committee.

**Ex Officio/Liaisons (non-voting):**

- Appropriations Committee
- Capital Expenditures Committee
- Lexington Chamber of Commerce
- Lexington Field and Garden Club
- Lexington Historical Society
- Lexington Retailers Association

**Prior to serving as a member of this Committee, appointees are required to:**

1. Acknowledge receipt of the Summary of the Conflict of Interest Statute. Further, to continue to serve on the Committee the member must acknowledge annually receipt of the Summary of the Conflict of Interest Statute. Said summary will be provided by and acknowledged to the Town Clerk.
2. Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement required by the Conflict of Interest statute. Further, to continue to serve on the Committee, the member must acknowledge every two years completion of the on-line training requirement.

**Ref:** Adopted by the Board of Selectmen on February 22, 2016.  
Board of Selectmen voted to designate as Special Municipal Employees on February 22, 2016.